



Eastern Division

BRIGUS PUBLIC LIBRARY

Request for Quotes

NLPL is intending to undertake repairs and renovations at the Brigus Public Library (7 South Street, Brigus) between fall 2026 and summer 2027.

Quotes are to include all materials, labor, and equipment necessary to successfully complete the work as specified in a timely and effective manner.

The deadline for the submission of quotes is August 28, 2026. The lowest, or any, bid received will not necessarily be accepted. Please send quotes to edoffice@nlpl.ca.

Interested parties should contact Andrew Lockhart (709-737-3508 / alockhart@nlpl.ca) to discuss the project.

This full three-page Request for Quotes and a Building Assessment Report conducted during the summer of 2024 by DBA Consulting Engineers Ltd. are available upon request at the Brigus Library or by contacting alockhart@nlpl.ca.

Foundation Repair Project Specifications:

1. Shore existing perimeter load bearing walls, as required and remove the existing floor structure.
 - a. The existing floor structure consists of 3 layers of board sheathing, timber joists spaced at 24" centers and timber beams.
2. Remove existing perimeter timber sill plate and supporting rubble wall.
3. Remove built-in library shelving units.
 - a. Mobile shelving, furniture, and books will be moved by NLPL.
4. Remove non-structural walls between main library space, washroom, and storage room.
5. Pour new perimeter concrete footing and foundation wall complete with pressure treated sill plate tight to the underside of existing stud wall framing. Attach existing framing to new sill plate and make good connection.
6. Replace any rotted wall sheathing and studs with new as directed by Engineer.
7. Replace the existing floor structure with a new concrete slab on grade floor.
 - a. The new slab on grade would consist of 100mm concrete, WWM, 10mil poly vapor barrier, 150mm crushed stone, imported rock fill/stone down to existing material.

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Request for Quotes – Additional Information

Part 1 General

1. From the commencement of the project the selected contractor will take all necessary precautions and steps to ensure that the building's structure, interior, equipment and library materials are secure and does not incur any unnecessary damage due to the repair project. The selected contractor will also take all necessary steps to prevent damage to any and all property adjacent to the Brigus Public Library. Any such damage to the library building or contents, or adjacent property will be repaired, restored or replaced at the selected contractor's expense.
2. The selected contractor is responsible for the safe and proper disposal of all waste material from the worksite and final clean-up of the worksite upon completion of this project.
3. The selected contractor is responsible to obtain and pay for all necessary permits and licenses issued by the appropriate municipal and/or provincial bodies prior to starting any work on this project.

2. Health & Safety

- 2.1. The selected contractor shall conduct all operations in accordance with the latest edition of the Newfoundland Health & Safety (OH&S) Act and Regulations.
- 2.2. If any violations or claims are incurred under the Newfoundland Health & Safety (OH&S) Act and Regulations by the selected contractor or its employees while performing any part of work covered by this tender, the resolution of such claims or violations will be the sole responsibility of the selected contractor.
- 2.3. Non-incorporated companies i.e. partnerships, sole proprietorships, and independent operators must provide coverage for any employees and personal coverage for the principal(s) under the Newfoundland Health & Safety (OH&S) Act and Regulations.
- 2.4. The selected contractor is responsible for possessing sufficient Insurance coverage (including but not limited to: General Liability insurance and Property Insurance) to cover all aspects of the scope of work included in this tender.
- 2.5. If any insurance incidents or claims are incurred by the selected contractor or its employees while performing any part of work covered by this tender, the resolution of such claims or violations will be the sole responsibility of the selected contractor.

- 2.6. The selected contractor shall provide written documentation confirming Workers Compensation coverage (WHSCC) under the Newfoundland Health & Safety (OH&S) Act and Regulations upon request of NLPL.
- 2.7. The selected contractor shall provide written documentation confirming insurance coverage upon request of NLPL.

3. Purchase Order and Invoicing

- 3.1. NLPL shall issue a Purchase Order to the selected contractor for the above specified work. The Purchase Order will be for the exact amount offered by the selected contractor.
- 3.2. Progress payments can be arranged prior to commencement of the project. A 10% holdback will be applied until all work has been performed and passed inspection.
- 3.3. Upon completion of the above specified work, the selected contractor will submit their invoice to the NLPL's Eastern Division office email: edoffice@nlpl.ca
- 3.4. Any and all additional work as specified in this document and subsequent quotes and as identified in any purchase order awarded to a contractor must be approved in writing by NLPL prior to commencing such additional work and shall be clearly listed on the selected contractor's invoice.